



Southern Lehigh School District

Board of School Directors Meeting

September 27, 2010

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:37 p.m. on the above date (September 27, 2010) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, Dimmig, Eddinger, Hayes, Miracle, Mohr, Quigley (arrived at 7:42 p.m.), Stelts

ABSENT: McLoughlin

OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Takacs, Lewis, Engler, Jordan, Bergey, Andrulevich, Covelle, Davidson, Farris, Mickley, and approximately 3 other members of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Mohr to approve the minutes of the September 13, 2010 meeting as copied and distributed to all Board members.

Minutes of
9/13/2010

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Quigley

VISITORS

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Eddinger to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated September 27, 2010 showing paid bills in the amount of \$74,181.17 and bills to be paid in the amount of \$685,474.17 for a total amount of \$759,655.34 for the General Fund, and bills to be paid in the amount of \$29,705.00 for the Capital Reserve Sinking Fund;

Approval of
Bills

Approve the addendum to the bills list dated September 27, 2010 showing bills to be paid in the amount of \$113,167.37 for the General Fund, and bills to be paid in the amount of \$5,941.33 for the Construction Fund, and bills to be paid in the amount of \$5,904.90 for the Capital Reserve Sinking Fund;

Approve the following Substitute Teachers for the 2010-2011 school year -

Megan Davis, Elementary

Heather Jani, Elementary

Julie Milia, Elementary and Middle School Math;

Approve
Substitute
Teachers
for the
2010-2011
school
year-Davis,
Jani, Milia

Approve a salary step adjustment for the following staff, effective September 1, 2010 -

Anita S. Benedix, Social Studies Teacher, Southern Lehigh Middle School,
Bachelor's +15 to *Bachelor's* +30;

Approve
salary step
adjustment-
Benedix

Rescind the following student teacher placement -

Michael Buddock, Health and Physical Education, West Chester University,
with *Gretchen Hoff* and *Megan Dellegrotti* from September 7, 2010 to
December 16, 2010;

Rescind
student
teacher
placement-
Buddock

Approve student teacher placements- Kennedy, Phillips, Zinis

Approve the following student teacher placements -

Samuel Kennedy, Language Arts (Secondary), Kutztown University, with Heather Toto, Southern Lehigh Middle School from October 25, 2010 to December 16, 2010

Justin Phillips, Elementary Education, Cedar Crest College, with Elizabeth Bleiler, Hopewell Elementary School from October 25, 2010 to December 10, 2010

Eva Zinis, Elementary Education, Cedar Crest College, with Erin Hudson, Hopewell Elementary School from October 25, 2010 to December 10, 2010;

Approve substitute support staff for the 2010-2011 school year-Jani, Reffle, Larrazabel, Whittaker

Approve the following substitute support staff for the 2010-2011 school year -

Heather Jani, Substitute Instructional Assistant, at an hourly rate of \$15.31

Donna Reffle, Substitute Instructional Assistant, at an hourly rate of \$15.31

Maria Larrazabel, Substitute Cafeteria Worker, at an hourly rate of \$8.41

Linda Whittaker, Supplemental Licensed Nurse, at an hourly rate of \$18.00;

Approve unpaid leave-Lentz

Approve unpaid leave of the following staff -

Tina Lentz, Student Services Secretary, Lower Milford Elementary School, on March 2, 3 and 4, 2011;

Approve staff-Clark

Approve the following staff -

Linda Clark, Supplemental Licensed Nurse (4 hour), at an hourly rate of \$18.00, effective September 20, 2010. This is a new position;

Approve volunteer coaches for the 2010-2011 school year (pending required documentation)- Flynn, Kahler, Shields

Approve the following volunteer coaches for the 2010-2011 school year (pending receipt of required documentation) -

James Flynn MS Ice Hockey Club Team

Jeffrey Kahler MS Ice Hockey Club Team

Jennifer Shields MS Cross Country;

Approve ancillary employees as Dance Chaperones- Bausher, Beaupre, Bjelobrck, Breisch, Bronfenbrenner, Davis, Dellegrotti, Dow, Gregory, Imms-Geiser, McGinnis, Pysker, Swartz, Wlodek-Evans

Approve the following ancillary employees as Dance Chaperones at \$46.62 per event -

Amy Bausher

Thomas Beaupre

Michael Bielobrck

Joseph Breisch

Caryn Bronfenbrenner

Michelle Davis

Megan Dellegrotti

Brian Dow

Stephanie Gregory

Joan Imms-Geiser

Tara McGinnis

Merrilyn Pysker

Jessica Swartz

Jennifer Wlodek-Evans.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Covelle, Mr. Davidson, Mrs. Farris and Mrs. Mickley reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

High School report –

- Spirit Week this week
- Pep Rally Friday
- Homecoming Tailgate on Friday Night before the game
- Dance on Saturday

Middle School report –

- National Junior Honor Society- working lunch on September 23 to begin meeting to launch our MS tutoring program. Mrs. Frasch is the advisor of this organization.
- Teen Counselors – HS students (Linda Gross) made a presentation to the 7th grade students on 9/23/10. Program designed to talk to MS students about the importance of good choices and decision-making.
- Open-House – 9/21/10 – well attended by our MS parents, survey is online to gather feedback from parents.
- PUTT U – trip for 7th grade students taking place on the 30th.
- Progress reports will be available on October 8th.
- MS dance occurred on the 24th and was well attended.
- Tri-A-Biathlon results are in
MALE
1st place- Anthony Colasurdo
2nd place- Jacob Steier
3rd place- Noah Kandt

FEMALE
2nd place- Briella Jackson
3rd place- Ashley Markham
(1st place went to a Parkland MS student)

Intermediate School report –

- During the past two weeks, continued beginning year assessment has been our focus. Universal screening of all student skills has been occurring using DIBELS Next, 4Sight and Aimsweb assessments. Further, the district's first local writing assessment has been administered in all grade levels.
- Results from beginning year assessment will help to determine those students most in need of additional support that can be provided through our Response to Instruction and Intervention (RtII) and Title I programs.

Elementary schools –

- Open Houses were held last week at Lower Milford and Hopewell, with high parent turnout. Liberty Bell's Open House is on Thursday, September 30th, 7:00 p.m.
- Our Reading Specialists and their data teams have finished their initial Fall DIBELS Testing. Intervention Groups are being scheduled and the Data Teams are reviewing the data with grade level teams as plans of action are being drafted.
- This year we have added a math screening through the DIBELS Data System. Our RtII/IST teachers and their teams are currently testing all students in grades 1-3. The testing consists of tests in Geometry, Numbers/Concepts and Algebra.
- The new School-wide Positive Behavior System at Liberty Bell is going quite well. They have received much positive feedback from parents.
- The new Digital Literacy Course for grades 1-3 is off to a great start. Parent and student response is very positive.

[Mr. Quigley arrived at the meeting at 7:42 p.m.]

MOVED BY Miracle and **2ND BY** Mohr to approve the following school trips –

Southern Lehigh World Language Department to participate in an educational tour of Spain from April 14, 2011 through April 22, 2011 with students of Spanish III, IV, V, Honors Communication and Literature, and AP Spanish.

Southern Lehigh Future Business Leaders of America students to attend the State Leadership Workshop in State College, PA on October 24 and 25, 2010.

Approve student trips-1) SL World Language Department, tour of Spain, 2) SLFBLA, workshop in State College, PA

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin**

Approve Independent Study for HS Student #10880

MOVED BY Miracle and **2ND BY** Stelts to approve Independent Study for High School Student #10880 to do a Senior Internship with an OAA Orthopaedic Specialists physical therapist.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin**

Approve two contracts with Campus Outreach Services

MOVED BY Miracle and **2ND BY** Stelts to approve two contracts with Campus Outreach Services. Funding is provided through the Safe and Drug Free School Grant. COS will provide a middle school presentation dealing with appropriate and safe use of e-mail, social networking, and internet sites on Friday, October 29, 2010. COS will also provide an evening parent presentation on Thursday, December 9, 2010 at 7 p.m. in the High School auditorium.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin**

Approve contract with CLIU #21 to provide Title I services to St. Michaels The Archangel for the 2010-2011 school year

MOVED BY Miracle and **2ND BY** Stelts to approve the contract with CLIU #21 to provide Title I services to St. Michaels The Archangel, Limeport, PA for the 2010-2011 school year.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin**

BUSINESS AND FINANCE

Approve Treasurer's Report & Investment Report

MOVED BY Miracle and **2ND BY** Stelts to approve Treasurer's Report and Investment Report for the month of August, 2010.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin**

Approve Investment of Funds for the General Fund Budget

MOVED BY Miracle and **2ND BY** Eddinger to approve Investment of Funds for the General Fund Budget.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin**

Approve three sets of documents pertaining to tax assessment appeals-1) Lutron Electronics Co., Inc., 2) Spira Millennium, LLC., and 3) LCIDA

MOVED BY Miracle and **2ND BY** Stelts to approve the enclosed three sets of documents pertaining to tax assessment appeals that were initiated in 2009 by Lutron Electronics Co., Inc., Spira Millennium, LLC., and LCIDA.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin**

SUPPORT SERVICES

Approve contracted carrier contracts for the 2010-2011 school year

MOVED BY Miracle and **2ND BY** Stelts to approve contracted carrier contracts for the 2010-2011 school year. These contracts support First Student with vans and small buses for non-public, charter schools and specialized transportation requests.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin**

Approve acceptance of a one (1) year contract extension with First Student, Inc. (7/1/2011 – 6/30/2012)

MOVED BY Miracle and **2ND BY** Stelts to approve acceptance of a one (1) year contract extension with First Student, Inc. for a period from July 1, 2011 through June 30, 2012. Extended contract offers reduced rate increases for current year (2010-2011) from 3% to 2% and for next year (2011-2012) from 3% to 2.5% along with additional savings to the District.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin**

MOVED BY Miracle and **2ND BY** Eddinger to approve acceptance of the proposal from Architerra, 205 North Main Street, Coopersburg, PA 18036, for professional services relating to tennis court replacement in the amount not to exceed \$22,000. To address concerns with land development and storm water management the proposed courts are to be located within the same footprint of the existing courts having anticipated construction costs ranging between \$150,000 and \$200,000.

Approve acceptance of the proposal from Architerra for professional services relating to tennis court replacement

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin

MOVED BY Miracle and **2ND BY** Eddinger to approve termination of the ongoing measurement and verification services agreement with Chevron Energy Solutions, 345 California St., San Francisco, CA 94101. Energy savings in excess of contract guarantee have been confirmed. The termination is recommended to avoid repayment of guarantee payments totaling \$21,631 and yearly contract costs in excess of \$9,000.

Approve termination of the ongoing measurement and verification services agreement with Chevron Energy Solutions

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin

PERSONNEL

MOVED BY Miracle and **2ND BY** Stelts to approve the following salary -

Joseph P. Liberati, Superintendent, an annual salary of \$144,344, effective July 1, 2010.

Approve salary for J. Liberati

VOICE VOTE: “YES” – All but Dimmig
“NO” - Dimmig – Motion Carried
ABSENT: McLoughlin

MOVED BY Miracle and **2ND BY** Stelts to approve the following salaries -

Leah Christman, Assistant Superintendent, an annual salary of \$124,819.34, effective July 1, 2010.

James Snell, Director of Business and Personnel Services, an annual salary of \$127,149.74, effective July 1, 2010.

William Kennedy, Human Resources Administrator, an annual salary of \$90,986.93, effective July 1, 2010.

Approve salaries for L. Christman, J. Snell, W. Kennedy

VOICE VOTE: “YES” – All but Dimmig
“NO” - Dimmig – Motion Carried
ABSENT: McLoughlin

REPORTS

Lehigh Career & Technical Institute

Mr. Miracle reported that the JOC met last Wednesday where the 2011-12 budget was discussed. They are also negotiating with teachers on a new contract.

Education Committee

Mr. Hayes reported on the September 27 meeting where the following was discussed –

- Grades 4-6 STEM curriculum
- Cyber Smarts parent program
- Update on data team training, on-line assessment & RtII tools training, and iObservation training
- PSSA science scores – Southern Lehigh School District scores were tops in the Lehigh Valley in grades 4, 8 and 11

Superintendent’s Report

Mr. Liberati reported on the following –

- Handed out 3rd day enrollment information
- Sixty (60) students had participated in the Tri-A-Biathlon challenge that was sponsored by the Southern Lehigh Education Foundation. The event was a bike race and a 5K run.

- High School Technology Education teacher, Mr. Colelli, received a Technology Education award from the International Technology and Engineering Association for the use of computer aided design (CAD), simulators, robotics, laser engraver and 3D engraver in the classroom.
- Recommended moving the site of the October 25, 2010 Board meeting to Lehigh Career & Technical Institute. A school principal from China will be visiting the District at this time to form a relationship with her school in China.

Strategic Plan

Mrs. Christman gave a progress report on the Strategic Plan –

All schools achieved AYP for 2009-2010: Proficiency rates as follows:

- HW – Math 91%, Reading 86.5%
- LB – Math 92.3%, Reading 89%
- LM – Math 86.8%, Reading 84.9%
- IS- Math 92%, Reading 85%
- MS – Math 89.3%, Reading 91.2%
- HS – Math 71.7%, Reading 78.9%

Preliminary Science PSSA results are posted on the PDE website:

- IS- Grade 4 Science 96% as a comparison: (EPSD= 89.3%/ PASD= 90.4%)
- MS- Grade 8 Science 82.2% as a comparison: (EPSD= 70.8%/ PASD= 74.7%)
- HS – Grade 11 Science 54.1% as a comparison: (EPSD=53.4% / PASD= 55.5%)

Advertisement for community involvement in the Act 48 Committee and the HS-GPA, Weighted Grades, AP Committee are currently on the website. The first Act 48 committee meeting is October 6th from 4:00 – 5:30. HS GPA, Weighted Grades Committee meeting dates will be set after Oct. 6. BlackBoard connect messages were also sent for both.

SLEF had a successful Tri-Biathlon

Building Data Teams (Teachers and Principals) will be trained on the Data Team process by Ray Smith, National Consultant for Doug Reeve’s Learning and Learning Center. Twenty-nine (29) elementary teachers will be trained on Oct.19 and 22 secondary teachers on Oct. 20.

NEW BUSINESS

MOVED BY Miracle and **2ND BY** Eddinger to approve the following change to the current wage/salary and benefit policies listed below, originally approved with an effective date of 7/1/10 -

In the appropriate section of each of the following Policies -

- Wage and Benefit Policy for Cafeteria Employees
- Wage and Benefit Policy for Technology Employees
- Wage and Benefit Policy for Head Custodians
- Wage and Benefit Policy for Custodians, Maintenance and Cleaning Persons
- Wage and Benefit Policy for Health Paraprofessionals
- Salary and Benefit Policy for Secretarial Employees
- Wage and Benefit Policy for Special Education and Instructional Assistants
- Salary and Benefit Policy for Special Education Support

The following revision is to be made -

Current language: "The Board will set aside a portion of the Superintendent's budget under his/her control for training for all classified employees. There will be a \$500 per-person limit annually; this fund's reimbursement of payment will be limited to those activities characterized as training activities; it is not meant for college credit courses."

Approve change noted to the current wage/salary & benefit policies (originally approved with an effective date of 7/1/10)-Cafeteria Employees, Technology Employees, Head Custodians, Custodians, Maintenance & Cleaning Persons, Health Paraprofessionals, Secretarial Employees, Special Education & Instructional Assistants, Special Education Support

Revised language: "The Board will set aside a portion of the Superintendent's budget under his/her control for training for all classified employees. There will be a \$500 per-person limit annually; this fund's reimbursement of payment will be limited to those activities characterized as training activities. Community college courses that are pre-approved by the Superintendent and directly applicable to the employee's current job responsibilities may be included."

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin

MOVED BY Quigley and **2ND BY** Stelts to approve first reading of the following policies -

#222 Pupils: Tobacco Use

#913.1 Community: Flyer/Information Distribution

Approve 1st
reading of
policies-#222,
#913.1

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin

VISITORS

ADJOURNMENT

ADJOURNMENT

MOVED BY Miracle and **2ND BY** Quigley to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: McLoughlin

The meeting was adjourned at 8:13 p.m.

ATTEST: _____ Board Secretary